

Afterschool Snack Program Self-Monitoring Review

Is this self-monitoring within the first 4 weeks of operation? Yes No

School Name	Review Date
School Food Authority	* One review per school MUST be completed TWO TIMES per school year.

Snack Charges: All Free
 Reduced \$_____ (maximum \$0.15)
 Paid \$_____

Area Eligible Meal Count System

Name of site for which eligibility is determined: _____

	Yes	No	N/A
1. Is the site area eligible?			
2. Are children receiving snacks at no charge?			
3. Are snacks served to children being counted and claimed as free?			
4. Are snacks served to children being counted at the Point of Service?			

Non-Area Eligible Meal Count System

5. Is the site non-area eligible?			
6. Does the meal count system produce an accurate count of reimbursable snacks by category (free, reduced price, and paid) served to eligible children at the Point of Service?			
7. Are snacks that meet meal pattern requirements counted and claimed for reimbursement?			
8. Does the meal count system prevent overt identification?			

General Operations

Time(s) of operation for the snack program: _____ P.M.

9. Is the program operated after the end of the normal school day?			
10. Is there a sign-in sheet or roster of students who participate in the Afterschool Snack Program?			
11. Does the program provide care for children?			
12. Is there an educational and/or enrichment element in the program?			
13. Are care activities supervised?			
14. Is the USDA/FNS approved non-discrimination poster prominently displayed and visible to program participants?			

Meal Pattern/ Food Production

15. Are snacks properly prepared, held, served, and stored within proper food safety practices?			
16. Does the menu for the month meet snack and meal pattern requirements?			
17. Does the menu on the day of the review meet snack meal pattern requirements?			
18. Are production records completed daily for Afterschool Snack Program?			
19. Do production records document that enough food is prepared to meet the requirements for reimbursable snacks for the number of snacks claimed?			

Meal Pattern/ Production Records

Snack Menu for Day of Review	Portion Size(s)

20. Snack Meal Counts for Day of Review:

Free	
Reduced	
Paid	
Total	

Review Results

21. Was Corrective Action necessary? Yes No

22. If a Corrective Action Plan is required, what is the Corrective Action Plan due date? _____

Required Corrective Action Plan as discussed with school representative:

23. If a Follow up Review is required, what is the Follow up Review due date?
(within 45 days of original review) _____

Comments, Notes, and Observations:

X

X

SFA Reviewer Signature

School Site Representative Signature & Title