

Louisiana Department of Education Division of Nutrition Support



**SCHOOL FOOD SERVICE
STATE TRAINING
MARCH 2016**

School Food Service Staff



- **Judy Stracener**
- **Georganna Brogdon**
- **Shanna Legier**
- **Melissa Campbell**
- **Dana Dausat**
- **Helen Folks**
- **Babette Lanius**
- **Dawn Law**
- **Courtney Neubauer**
- **Toya Porter**
- **Trandra Scott**
- **Janet Dupre**
- **Wayne Dupre**
- **Donald DeRouen**

Speakers



- **USDA SWRO**
 - Hazel Hill
 - Stephanie Lopez
 - Ketedrea Branham
- **DHH**
 - Carol Neusetzer
 - Katie Westbrook
- **Southeast United Dairy Industry Association, Inc.**
 - Jennifer Duhon
 - Stephanie Yow
- **LSU Pennington Biomedical Research Center**
 - Cathy Champagne
 - Cathy Carmichael
- **Alliance for a Healthier Generation**
 - Erica Gilliam
 - Ariyon Bryant
- **At Risk Supper Program**
 - Karen Schexnayder
 - Angela Broussard

Grants



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2015 NSLP Equipment Assistance Grant



- **Louisiana Allocation**
 - \$467,623
- **Total Applied**
 - 52 SFAs
 - 283 School sites
- **Total dollar amount requested**
 - \$4,677,430.94
- **Total Allocated**
 - 16 SFAs
 - 39 School sites
 - Status of grant

2015 NSLP Equipment Assistance Grant



- **Status of 2015 grant**
- **Several SFAs have not submitted documentation for funding**
- **Reminder email will be sent shortly**
- **2015 NSLP needs to close in order to open 2016**

2016 NSLP Equipment Assistance Grant



- **Louisiana Allocation**
- **\$552,927**
- **Memo SFS-16-47 announcing equipment grant**
- **Additional information and newsletter forthcoming**

Farm to School Grant



- **USDA announced delay in application release**
 - September 2016: release FY 2017 request for applications
 - November 2016: FY 2017 Farm to School Grant applications due
 - May 2017: Announce awards
- **Memo SFS-16 – 52**
- **USDA Farm to School website at**
- **<http://www.fns.usda.gov/farmentoschool/farm-school-grant-program>**

Fresh Fruit and Vegetable Program



- **USDA allocation has not been received**
- **USDA usually releases to state agencies late April or so – USDA did not have any updated information on release date**
- **Memo and applications open once allocation released by USDA**

School Food Service



**MEMOS
TRAININGS
WHAT'S NEW?**

Recent Memos



- **Buy American – SFS-16-46**
- **CEP: Annual notification & publications requirements –SFS-16-49**
- **CEP worksheet available – April 1st**
- **SFAs submit CEP worksheet – April 15th**
- **State agencies provide link to USDA with SFA and school site data for CEP – May 1st**

Recent Memos



- Request for Schools to participate in Healthy School Fundraising Project (DHH office of public health & LA Public Health Institute (LPHI) – SFS-16-54
- Draft Administrative Review Schedule SY 2016-17 through 2018-19 – SFS-16-55
- Verification Non-Response Rate – SFS-16-57
- Webinar Series: Planning for Farm to School Success in 2016 – SFS-16-43
- International School Meals Day – March 3, 2016 – SFS-16-56

CEP Worksheet - Revised



- **CEP worksheet available April**
- **CEP worksheet changes**
- **Number of identified students – DC and other**

CEP updates



- **State Agency will have to verify onsite back up data used for CEP:**
 - SFAs newly electing CEP
 - SFAs re-establishing ISP
 - Also during Administrative Review

Trainings



- Summer Food Service Program Training - refer to SFSP-16-53
- March 8th -9th prospective new organizations
- March 10th returning organizations
- April 7th returning organizations (to be added-different memo)

- School Food Service State Update (SFS-16-#)
 - March 15th – 16th (repeat session of March 2nd -3rd)

Trainings



- **Procurement Training (SFS- 16-30; SFS 16-37)**
 - Institute of Child Nutrition -March 23 – 24, 2016
- **School Food Service State Update**
 - June 28th – June 29th – details will be forthcoming
- **SNAL conference**
 - Tentative break out session planned
- **Save the Date notice**
 - memo on future trainings

School Year 2016-17



- **Administrative Review - School year 2016-17– Professional Standards and Procurement Review – Still in three year cycle**
- **Administrative Review Draft for 2016 – 17 –**
 - SFS-16-55
 - Resources – Important Dates
- **Child Nutrition Reauthorization – USDA has not released any memos on updates/changes regarding meal pattern requirements**

Child Nutrition Program Agreement



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DUNS/SAM



- **CNP automatic email updates when DUNS and/or SAM needs updating**
- **DUNS**
 - Sponsor information page
 - Notify Division of Nutrition Support of changes
- **SAM**
 - Web address
 - Users manual
 - Yearly update

Agreement Amendment



- **Changes to head of organization and/or authorized representative**
- **Click on green school food service tab**
- **Click on agreement (left green side bar)**
- **Click on amend agreement**
- **Print agreement**
- **Make changes on the right side of form**
- **Mail to LDOE/Division of Nutrition Support**

Non-Discrimination Statement



Non-Discrimination Statement



- **New “And Justice for All” posters**
- **SFS-16-13**
- **Timeline for updating non-discrimination statement**
 - Websites must be updated by November 20, 2015;
 - Documents, pamphlets, brochures, etc. using NDS language prior to 2013 must be
 - Updated by December 31, 2015;
 - Documents, pamphlets, brochures, etc. using 2013 NDS language should be
 - updated when supplies are exhausted or by September 30, 2016; or
 - All new printing must use the 2015 NDS.

Personal Identifiable Information



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PII



- **State Law**
- **Do Not send any PII to office**
- **PII exemption - Audit**

Administrative Review



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Administrative Review



- **Schedule for 2016 -2017**
- **SFS-16-55**
- **Handout included with three year cycle**

Administrative Review Updates



- Professional Standards – both off-site and on-site
- Will review on-site during review
- Will review portion of administrative review later in the training
- Professional Standards
 - Memo SFS-
 - Resources on CNP
- See handouts

Procurement



- Reviewed during administrative review
- USDA testing a “procurement tool” this month (March 2016)
- USDA intends to compile results of testing , update tool based on test results and then release the form for sy 2016-17 (not definite at this time)
- USDA SWRO – Stephanie Lopez may have updates

General Updates



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USDA updates



- **USDA – template; do not anticipate changes**
- **USDA – Income Eligibility Guidelines should be released for sy 2016 – 17 late March or early April**
- **USDA – CEP deadline – flexible**
- **USDA – SWRO- has not been informed of any changes on review instrument. Changes are still being deliberated and determined with no changes released as of this date.**
- **USDA – SWRO – hopes notification will occur in the summer for administrative review changes**

Questions?



DIVISION OF NUTRITION SUPPORT

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