

To: School Food Authorities

Subject: SFS-17-59 School Food Services CEP Workshop Registration

The Louisiana Department of Education (LDOE) will offer a ***School Food Services CEP workshop*** in May.

There will be a fee of **\$20.00/per person** to attend.

**REGISTER AT THE FOLLOWING WEBSITE:** <http://www.louisianafitkids.com>

**May 17, 2017**

9:00 a.m. – 9:30 a.m. Registration

9:30 a.m. – 3:00p.m. Workshop

Pennington Conference Center- Room 326

**Registration Deadline: May 10, 2017**

**Location**

Pennington Biomedical Research Center

6400 Perkins Road

Baton Rouge, Louisiana 70808

**Payment information**

Payment in advance by check to “Pennington Biomedical Research Center” at the following address:

Pennington Biomedical Research Center

c/o Marlo Bayham

6400 Perkins Road

Baton Rouge, LA 70808

Pay on site with exact cash, check or credit card, or

Call Marlo Bayham (225-763-2876) to register with credit card information

**Tentative agenda, conference center map and list of nearby accommodations will be posted on the registration website.**

## School Food Services CEP Workshop Agenda\*

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LOCATION:	LSU Pennington Biomedical Research Center C.B. Pennington, Jr. Conference Center, Room 326
DATES:	May 17, 2017

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***Wednesday, May 17, 2017***

9:00 a.m. – 9:30 a.m.	Registration
9:30 a.m. – 10:30 a.m.	CEP General Overview
10:30 a.m. – 12:00 noon	Population Data and CEP Worksheet
12:00 p.m. – 1:00 p.m.	Lunch
1:00 p.m. – 2:00 p.m.	CEP Claim Completion
2:00 p.m. – 3:00 p.m.	CEP Estimator Tool